

Frequently asked questions

Who can apply?

You can apply if you are a German citizen or if you have had your primary place of residence and creative centre in Germany for at least five years when you file the application (by 15 January at the latest).

The following information applies to Villa Massimo, Casa Baldi, and Deutsches Studienzentrum Venice: You can apply if you are an exceptionally talented and qualified artist with multiregional and ideally international visibility, as documented by relevant tangible project implementations (architecture), institutional presentations (visual arts), publications (literature) or productions (music).

Early-career artists whose work so far shows great promise may apply for the Cité internationale des arts in Paris.

Please note that, at present, artists applying from outside Germany cannot apply for the Cité internationale des arts in Paris.

You cannot apply if you are a student. That means you must have proof that you have finished your artistic training by the time you file the application or by 15 January (deadline for receipt of applications). This also applies accordingly to participants in postgraduate studies in the arts or participants in master classes (Meisterschüler).

However, if you are enrolled in academic training (e.g. a higher education course in art history), you can apply for an artists' residency.

Limited accessibility for people with a disability

The artists' residencies in Rome, Olevano Romano, Venice, and Paris are accommodated in historic buildings. Unfortunately, the premises are not fully accessible. **Please contact us if you have limited mobility.**

We will then clarify which location might be suitable for you. (Please contact us by email.)

Artistic duos or groups, individuals with a personal companion

The residencies in Rome, Olevano Romano, Venice, and Paris can accommodate artistic duos or groups and artists with a personal companion in different ways. Some have rooms to accommodate them together, others have limited capacities to accommodate several persons at the same time.

For that reason, artistic duos, groups and individual artists with a personal companion (e.g. a child) are therefore requested to contact us before they submit their application to specify which residency would be suitable. (Please contact us by email.)

Artists from which disciplines can apply?

Architecture

We expressly welcome applications from landscape architects.

Visual arts

The residency programme is not restricted to specific visual formats or mixtures thereof.

Literature

At present, we cannot accept applications from writers for the Cité internationale des arts in Paris.

Music (composition)

Musicians can also apply for a residency in performance at the Cité internationale des arts in Paris.

You cannot apply for two disciplines in parallel.

Applications for what is known as a practice study grant at Villa Massimo are handled directly by Villa Massimo.

How long are the artists' residencies in Rome, Olevano Romano, Venice, and Paris?

Rome: 10 months, from the beginning of September to the end of June of the following year;

Olevano Romano: 3 months;

Venice: 3 months;

Paris: 6 months, from 1 May to 31 October, and from 1 November to 30 April. (The agreement on the artists' residency in Paris is concluded via the responsible authority in the federal state where the grant recipients are registered. The Federal Government Commissioner for Culture and the Media, represented by the responsible division, will coordinate the periods of residency.)

It is not possible to extend the length of stay.

How can I apply?

You must use the online application form.

Applications sent in by post will not be considered.

Artistic duos and groups use a single form to apply. All members of applicant duos and groups must meet the requirements to take part in the scheme. This does not apply to companions, e.g. family members. Please make a clear distinction in your application between co-applicants and personal companions (e.g. children).

Please note that, at present, there is no intermediate storage for application forms. This means that you should enter your data without interruptions, because otherwise your data will be lost.

What is the deadline for applications?

The deadline for applications is midnight on 15 January. Applicants who have submitted their application by that time are deemed to have registered for the application process.

Please send in your application early. Applications will be processed in the order in which they were received. Because many applications are likely to be submitted close to the deadline, processing times will increase.

Additional materials can be submitted after 15 January (e.g. the portfolio in the case of visual artists), provided the application as such was filed on time.

What steps does the application and selection process involve?

For the disciplines of architecture, literature and music:

For these disciplines, the selection process consists of a single round.

Please make sure to read the information on the conditions for applications, places of residency etc before applying.

Step 1: Please fill in the online application form fully and truthfully, and confirm the completeness and accuracy. Please note that inaccurate information may lead to the rejection of your application or the revocation of a grant already awarded.

Step 2: Once your application form has been received, you will be sent an automated email confirming the receipt.

Please make sure to check your spam folder for that and any subsequent automated emails.

Step 3: The information in your application form will be checked, and you will receive an email requesting you to submit samples of your work within a given period (architecture: 21 days, literature and music 14 days), and stating how and in which form to submit them (usually digitally). Please send us a separate email to provide any links to demonstrators (e.g. recordings of concerts, presentations).

Step 4: After the selection process (as a rule by the end of June), you will be notified by the Federal Government Commissioner for Culture and the Media if you have been accepted, and by the Cultural Foundation of the German Federal States if you have not been accepted.

The Federal Government Commissioner for Culture and the Media will provide an online press release to announce the overall results of the final selection round.

Step 5: Your data will be deleted after the overall process has been completed, or within a year.

For the visual arts:

For this discipline, the selection process consists of two rounds.

Please make sure to read the information on the conditions for applications, places of residency etc before applying.

Step 1: Please fill in the online application form fully and truthfully, and confirm the completeness and accuracy. Please note that inaccurate information may lead to the rejection of your application or the revocation of a grant already awarded.

Step 2: Once your application form has been received, you will be sent an automated email confirming the receipt.

Please make sure to check your spam folder for that and any subsequent automated emails.

Step 3: The information in your application form will be checked, and you will receive an email providing the access data you need to send in a significant portfolio for the preliminary selection within 14 days (PDF format; file size max. 30 MB; no more than 12 pages [including an optional cover sheet] in one file).

Step 4: A jury will nominate the finalists (as a rule by the end of April). All applicants will be informed of the jury's result by email.

Step 5: The finalists may be requested to hand in more samples by a given period. Please note the above-mentioned email which states how and in which form to submit the samples (usually digitally)

Please send us a separate email to provide any links to demonstrators (e.g. videos, recordings of performances).

Applicants who have not been shortlisted for the second round will receive an email to that effect.

Step 6: After the selection process (as a rule by the end of June), the finalists will be notified by the Federal Government Commissioner for Culture and the Media if they have been accepted, and by the Cultural Foundation of the German Federal States if they have not been accepted. The Federal Government Commissioner for Culture and the Media will provide an online press release to announce the overall results of the final selection round.

Step 7: Your data will be deleted after the overall process has been completed, or within a year.

Which items of information (application form) and which samples do I have to provide?

Items of information (application form) Please use the application form to provide personal information and information about why you are applying, your CV and oeuvre and what you hope to gain from a residency in Rome, Olevano Romano, Venice, or Paris.

Please only list the most important items of information regarding your CV and your artistic career. A brief overview of the ten most outstanding projects, exhibitions (individual or collective exhibitions), publications, compositions/interpretations or awards have more validity for the jury than a summary compilation.

Use tables or bullet points, where useful.

Please make sure that you comply with the formal requirements, because any failure to do so may lead to a rejection of your application.

Samples in the discipline of architecture (including landscape architecture)

Presentations of at least three and not more than nine projects completed after graduation. Each presentation may consist of up to five pages of photos and text, in a PDF file. The project files should not exceed 5 MB.

If you are applying individually and the projects presented are the result of a collective effort, please indicate your contribution to the project. In the case of applications filed by artistic duos or groups, the projects submitted will be regarded as group efforts.

Presentations may be accompanied by a maximum of three publications (PDF format).

Samples in the discipline of visual arts

Portfolio (no more than 12 pages [including an optional cover sheet] in one file; (PDF format; file size max. 30 MB) Please note that we cannot accept any larger portfolios. **Please do not submit the portfolio for the preliminary selection process until you have been requested to do so.**

Please provide the following only at the request of the jury for the final selection round: exhibition catalogues or individual contributions (not more than three; PDF format).

Films, videos, recordings of performances, internet art (maximum of three examples, as permanent links). Please send us a separate email to provide any links to demonstrators.

Samples in the discipline of literature

One work (published, in manuscript or exposé form, PDF format). The work must have originally been written in German; no translations into German will be accepted.

Samples in the discipline of music (composition); performance will only be accepted for the Cité)

Music scores (PDFs), professional recordings of performances or studio productions (permanent links) may be submitted along with a catalogue of works (PDFs).

Please send us a separate email using the above-mentioned email address to provide any links to demonstrators (Soundcloud, Vimeo or YouTube, ideally free of advertising and registration requirements). Please use the upload link provided to submit any WAV and mp3 files.

Please submit no more than three works written after graduation.

Musicians applying for a Cité residency may submit three further recordings of performances or studio productions as permanent links instead of the three music scores.

For repeat applications, please submit a new application form and supporting material. This applies to all artistic disciplines.